

GREATER ACCRA RESILIENT AND INTEGRATED DEVELOPMENT PROJECT

TERMS OF REFERENCE

FOR

CONSULTING SERVICES FOR COMMUNITY LIAISON AND PROJECT

IMPLEMENTATION SUPPORT SERVICES IN COMMUNITIES ALONG THE ODAW

BASIN UNDER THE GARID

I. INTRODUCTION

The Government of Ghana has applied to the World Bank for assistance in financing the Greater Accra Resilient and Integrated Development (GARID) Project over a five-year period. The Project aims at supporting critical investments to cope with increased urbanization pressures, and, disaster and climate change impacts in Greater Accra Region.

The long-term goal of the GARID project is “to strengthen flood and solid waste management, and provision of public services in targeted flood prone vulnerable communities in the Odaw basin”.

To meet the overall Governing Objective, the GARID project focuses on four strategic components as follows:

- (i) Component 1: **Drainage and flood management improvements within the Odaw Basin.**
- (ii) Component 2: **Improvements in solid waste management capacity including minimizing solid waste in water ways.**
- (iii) Component 3: **Support to most vulnerable communities within the Odaw Basin.**
- (iv) Component 4: **Strengthening capacity for planning, coordination, monitoring and evaluation.**

Collectively, progress in these four strategic components will alleviate flooding in Greater Accra and particularly communities within the Odaw River basin. Every opportunity will be taken to ensure that the long-term vision for the nation’s capital to be an economic hub is retained and infrastructure deficient communities within the Odaw channel which are affected by the drainage improvements are upgraded.

The Ministry of Works and Housing (MWH) and the Ministry of Sanitation and Water Resources (MSWR) have been mandated to implement components 3 (3.1 and 3.2 only) and 2 respectively and aspects of which require massive community participation. MWH will be engaging in participatory slum upgrading initiatives as does the MSWR in community based solid waste collection interventions.

In line with the planned interventions requiring community involvement and under components 3 and 2 of this project, the services of a suitably qualified *individual are being sought* to offer

consultancy services as *community liaison to support the mobilization and engagement of the communities affected by floods participating in the various interventions to mitigate the flood impacts and improving standards of sanitation and access to basic infrastructure services*. The Consultant shall support the work of other Consultants recruited for (i) profiling, mapping and enumeration of affected communities in the Odaw drainage basin, (ii) design, engineering and construction of drainage and sanitation interventions, (iii) land and housing study, as the case may be.

II. PROJECT IMPLEMENTATION ARRANGEMENTS

The key implementing entities for these components are the Ministry of Works and Housing (MWH), Ministry of Sanitation and Water Resources (MSWR) and the Ministry of Local Government, Decentralization and Rural Development (MLGDRD). These three principal Ministries shall be working closely with a network of about three (3) Municipal Assemblies (Ayawaso East, Ayawaso North and Okaikwei North Municipal Assemblies) whose jurisdictions, jointly, cover the sections of the Odaw Basin where interventions shall take place.

III. BACKGROUND

The Greater Accra Metropolitan Area (GAMA) hosts 20 percent of the country's estimated 28 million people, contributes to about 25 percent of Ghana's GDP and is the home of the capital of Ghana, Accra. Accra is located along the Atlantic coast and lies within 0 to 144 meters above sea level. The area has four major drainage catchment areas, the Odaw River, within the Korle-Chemu catchment area drains most part of the built-up area in central Accra and runs through about six participating Metropolitan, Municipal and District Assemblies (MMDA) in the Region. The area delineated for project intervention is 272km² and 30km long. The rainfall regime is bimodal with a major season between the months of March and July with a minor season from September to November. Rains are often short, intense and associated with floods.

The urban poor in Accra are more vulnerable to floods as they are mostly settled in low lying and unapproved areas. Slum dwellers constitute about 38.4 percent of the population of GAMA and are subject to Poor infrastructure, basic services and housing.

The increase in the built-up area, low elevation, overcrowded spaces, lack of adequate sanitation and drainage infrastructure and weak regulatory enforcement could increase vulnerability to floods. For example, the most severe flood in recent times, the June 3, 2015 flood, was assessed to have been aggravated by the blockage of drains by solid waste material. The flood and subsequent fire in a petrol station resulted in the loss of an estimated 150 lives, and affected about 53,000 people. If the status quo continues, with the impact of climate change flood incidents could increase in Greater Accra Area.

The interventions seek to address the challenges associated with perennial rainfall in Ghana and to support the long term and sustainable reduction in risks from annual flooding and other stresses, and thereby reduce poverty, protect existing infrastructure and housing, as well as promote investments and shared prosperity.

IV. OBJECTIVE OF THE ASSIGNMENT

The objective of the assignment is to enable effective community participation, input and feedback, and to engender ownership and sustainability of the interventions in the long term.

The absence of these elements in the implementation of community upgrading initiatives afflicts most projects such that communities have felt disconnected from the interventions, and have experienced a mismatch between their felt (and expressed) needs, on the one hand, and the interventions prescribed by implementing agencies. This, inevitably, leads to wanton abuse of the installed or improved facilities and services following the completion of the works.

V. SCOPE OF WORK

The Community Liaison shall undertake the following activities within the targeted communities;

- Support the Project Coordination Unit and Consultants in the identification of various stakeholders.
- Support community mobilisation, sensitisation and behaviour change communication for community upgrading, resettlement and sanitation interventions.
- Lead local communication of project information in the appropriate local languages.
- Coordinate stakeholder meetings.
- Coordinate and support the alignment of the activities of various interest groups with the project objectives.
- Identify existing community groups and associations including youth groups, market/traders associations etc. which meet periodically and support the process of engaging them to collaborate and support the project interventions.
- Lead the identification of community actors for training in facilities maintenance and management support.
- Agree with communities their future involvement and contribution to basic maintenance of infrastructure in their community.
- Support / Promote continuous dialogue between project participants including Consultants, Contractors, Utility providers, opinion leaders, etc.
- Support the Project Coordination Unit and Consultants in mediation, negotiation and resolution processes, as may be required for the successful implementation of the GARID project in the community.
- Coordinate with Environmental Health and Community Development Officers to provide the project with key environmental health and community-based activities the municipality is involved in.
- Provide a mapping of “sanitary sites” in the community namely, solid waste disposal sites, transfer stations and public toilets (these sites may be official or unauthorized). Major economic activity locations (markets and lorry stations) which generate a lot of waste should also be provided.
- Any other activities, as may be determined by the Project Coordination Unit

VI. DELIVERABLES

The work of the Community Liaison will lead to the following outputs;

- List of community-based organizations, traditional authorities, principal opinion leaders, non-governmental organizations.

- Data on meetings held by identified communities and report on engagement activities to get them to be part of the project.
- Summary of community related activities being undertaken by local government authorities and providing inputs on how to integrate with project interventions.
- Posted paraphernalia for project information dissemination and behavior change communication.
- Mapping of sanitary sites and major economic activity locations.
- Minutes of community meetings.
- Assistance to community, together with planning and design consultants, in the preparation of Community Upgrading Plans.

The consultant shall provide a brief monthly report (2-5 pages) indicating all activities and meetings held in the period under review and recommendations on how to facilitate project implementation. The report shall include the time spent by the consultant for the various activities undertaken in the period under review. Monthly reports shall be submitted before the end of the first week of the subsequent month. A completion report shall also be submitted at the end of the assignment detailing all activities undertaken during project implementation.

VII. TIME FRAME

The period for implementing and completing the assignment shall be two years. The total number of days available to the consultant over the period shall be 24-man months. The performance of the consultant shall be evaluated every six months.

VIII. LOGISTICS/ADMINISTRATIVE SUPPORT/PRE-PROPOSAL MEETING

The consultant will be provided with a location map indicating the project area. Other materials to be provided are as follows:

- Environmental and Social Impact Assessment report on Akweteyman Upgrading
- Resettlement Action Plan report on Akweteyman Upgrading
- Community Upgrading Plan for Akweteyman
- Detailed engineering designs and report for Akweteyman Upgrading

Prior to commencement of the assignment, a pre-project conference will be held where further information on the assignment will be presented and discussed with the prospective consultant(s) who should attend.

IX. QUALIFICATIONS

The Consultant shall have at least a Diploma in social work, community engagement, environmental health or similar with the following relevant expertise:

- Good track record of working with informal and vulnerable communities and small local businesses (slum dwellers preferably).
- Sound knowledge of municipal service delivery (infrastructure and utilities).
- Experience in working with public utility providers, local government staff and state functionaries.
- Good communication and presentation skills.

- Appreciable working knowledge of languages spoken in beneficiary community as well as awareness of traditions and customary practices.

Data available for the Consultant

Item	Document	Source
1	Locational Map (Scale)	Land Use and Spatial Plan Authority
2	Medium Term Development Plan	(Respective) Municipal Assemblies
3	Environmental and Social Impact Assessment report on Akweteyman Upgrading	Project Coordinating Unit
4	Resettlement Action Plan report on Akweteyman Upgrading	Project Coordinating Unit
5	Community Upgrading Plan for Akweteyman	Project Coordinating Unit
6	Detailed engineering designs and report for Akweteyman Upgrading	Project Coordinating Unit